

**Tavan Elementary - PTO
Meeting Notes
October 27, 2021**

Time/Location: 6:30, Tavan Library

In Attendance: PTO President – Perla Rivera
PTO Vice President – Cheri Pierce
PTO Secretary – Wendy Fischer
PTO Treasurer – Elizabeth McClees
Room Parent Coordinator – Chelsea Friday
Fundraising Coordinator – Amanda Houser
Tavan Twinkles Coordinator – Deann Jensen
Dr. Ramos
Kevin Slaney
Daniela Flores
Kayla Mackelprang

Discussion

- Call to Order
- PTO and Committee Leader Introductions
- Treasure Updates
 - Amounts raised from events
 - Peter Piper Pizza - \$900
 - BINGO Night - @ \$750
 - Flower Child – \$175
 - MOD Pizza - \$165
 - Hijinx – \$5863
 - Box Tops - \$45
 - Started account with new year @ \$8k
 - Need minimum of \$6k
- Dads Club Updates
 - In charge of:
 - Hijinx inflatables, fishbowl game
 - Short of volunteers
 - Movie Night
 - Superhero Dance
 - Hijinx:
 - Short of volunteers - Need help!
 - Clean out the storage sheds in the back
 - Motions to cancel the haunted houses moving forward
 - After discussion, motion denied to try to get more help for Hijinx haunted house for years ahead
 - Movie Night:
 - Need licensing from company

- Need SUSD approval in advance
 - Sat. Nov 6th Movie Night cancelled – will reschedule for spring
 - Asking for \$500 to purchase heavy duty racks and storage containers
 - Motion approved
- Fundraising Update:
 - Dining for Dollars Coming Up
 - Peter Piper Pizza – Nov 15th
 - MOD – Dec 13th and Jan 10th
 - Chic fil a – February
 - Fundraising for:
 - Misters, lights, media system, adjustable hoops
 - Donation Tiers:
 - Family - \$200 - \$2k
 - Looking for donations from restaurants, gyms, spas
 - Looking for Tavan Tinsel donations for Tavan teachers
 - Sponsorship Discussion
 - How to raise funds from local businesses
 - Business can provide flyers or whatever they'd like to distribute
 - Fundraising flyers for Room Parents to distribute
- Room Parent Coordinator Update
 - Hijinx Update
 - Celebrate teachers, support classrooms, assist with supplies and needs for teacher
 - Planning for Tavan Twinkles
 - Need 5th grade parents
 - 5th Grade Banquet
 - Celebrate 5th grade class at end of year
 - (muffled discussion of what was done in previous years)
 - Field trips for 5th graders – do not count on this year due to covid
 - 4th graders provide/decorate/volunteer event for 5th graders
 - Find restaurant to donate food
 - Each student allowed to bring 2 guests
 - Reserve tables/chairs from SUSD
- Tavan Twinkles Update
 - Saturday, December 11, 2021 @ 4-8pm
 - Holiday event for local vendors to setup and sell their products
 - \$25/adult, free for kids, only one vendor per product (avoid competition)
 - Support local entrepreneurs and businesses
 - Will provide entertainment, Santa,
 - Morning announcements for Twinkles
 - School activities for entertainment
 - Need Santa
 - Need decorators
 - Setup tables and chairs
 - Free admission, raffle available for purchase
 - School district orders tables and chairs
 - Music teacher arranging song for kids to perform

- No inflatables; family event
- Hot cocoa truck, looking for roasted peanuts vendor, honey and jam vendors
- Currently have 12 vendors; need 30
- Deadline – Dec. 1st
- Can provide vendor forms to anyone
- Old Business Update
 - BINGO Night Discussion:
 - Simplify payment process (wristband?)
 - More winners per game (4 per game)
 - Less games, less tricky games
 - More drink options for kids
 - Encourage RSVP in advance
 - How often should we have BINGO night?
 - Brewing with Ballard
 - Poor attendance
 - One morning per month for parents to mingle with Ballard
 - Ballard wants to be involved with school/parents/PTO/community
 - Get updates on Tavan remodel happening
 - Hijinx Discussion/Feedback:
 - Too much action for teachers/students in one week with Spirit Week
 - Need photo booth
 - DJ
- New Business/Events:
 - November 2021
 - [Thurs, Nov. 11th – Veterans Day – NO SCHOOL](#)
 - Nov. 8th – 12th - Food Drive
 - Mon, Nov. 15th – Dining for Dollars at Peter Piper Pizza
 - Wed, Nov. 17th @ 9am - Brewing with Ballard in front lawn
 - [Wed, Nov. 17th – Early Release](#)
 - [Wed, Nov. 24th – Fri, Nov. 26th – Thanksgiving Break](#)
 - December 2021
 - Nov. 29th – Dec. 10th - Tavan Tinsel (Donation Drive for Teachers)
 - Sat, Dec. 11th - Tavan Twinkles @ 4-8
 - Mon, Dec. 13th – Dining for Dollars @ MOD Pizza
 - Wed, Dec. 15th @ 9am – Brewing with Ballard
 - [Wed, Dec. 15th – Fri, Dec. 17th – Early Release](#)
 - [Mon, Dec. 20th – Mon, Jan. 3rd – Holiday Break](#)
 - January 2022
 - Wed, Jan. 12th @ 9am - Brewing with Ballard
 - Fri, Jan. 14th – Family Game Night
 - February 2022
 - Sat, Feb. 5th – Sweetheart Dance
 - Wed, Feb. 16th @ 9am – Brewing with Ballard
 - Fri, Feb. 18th – Family Game Night
 - March 2022
 - Sat, March 5th – Family Fun Run/Carnival

- Wed, March 23rd @ 9am – Brewing with Ballard
 - April 2022
 - Fri, April 8th – Movie Night
 - Wed, April 20th @ 9am – Brewing with Ballard
 - April 18 – 22 – SPIRIT WEEK!
 - May 2022
 - May 2-6 – Teacher Appreciation Week
 - May 9-13 – Food Drive
 - Fri, May 13th – Superhero Dance
 - Wed, May 18th @ 9am – Brewing with Ballard
 - Wed, May 25th – 5th Grade Graduation Event
- Questions/Comments/Suggestions
 - Yearbooks – Deann Jensen is willing to lead getting yearbooks for the school
 - Communication with teachers/parents – what is the best way?
 - Need better signage for meetings
 - Tavan Tinsel
 - A donation drive to raise \$ for teachers/staff for Holiday gift
 - Tavan Twinkles
 - Entertainment ideas – music class to teach kids songs
 - Next Meeting – Wed, Dec 1st – Time TBD
 - Dr. Ramos Updates:
 - Pumpkin decorating contest – Thurs, Dec. 28th
 - Be Kind Assembly – Fri, Dec. 29th
 - Day of the Dead celebration – Tues, Nov. 2nd
 - World Kindness Celebration Week – starts Nov. 8 – 12